

The quarterly fuel taxes are completed every three months. The quarters and their due dates in our office and in the State Offices are as follows:

Quarter #	Period Covered	Due in our office no later than (We guarantee no late penalties)	Late as of (Cannot guarantee no penalties)	Due to the State Office with payment no later than	Late as of (Penalties and interest must be added)
1 st Quarter	Jan 1 – Mar 31	April 15 th	April 16 th	April 30 th	May 1 st
2 nd Quarter	Apr 1 – June 30	July 15 th	July 16 th	July 31 st	Aug 1 st
3 rd Quarter	July 1 – Sept 30	Oct 15 th	Oct 16 th	Oct 31 st	Nov 1 st
4 th Quarter	Oct 1 – Dec 31	Jan 15 th	Jan 16 th	Jan 31 st	Feb 1 st

In order to process your fuel taxes, T.F.I.G will need to know how many miles you traveled in each state during each period. T.F.I.G will also need to know the gallons of fuel you purchased in each state during each period. This can be calculated with log books and fuel receipts or with trip sheets. The trip sheets must list each state traveled in along with the beginning and ending odometer readings. It must include the number of gallons of fuel purchased in each state. The trip sheets are the most accurate method. We have standard blank trip sheets available if you need one to get started.

If you are sending log books and fuel receipts, you can mail or overnight them to:

Mail:

The Financial Integrity Group (T. F.I. G.)
P.O. Box 1455
Griffin, GA 30224

Overnight:

The Financial Integrity Group (T. F.I. G.)
410 East Taylor Street Suite G
Griffin, GA 30223